

**Central Texas Tech Prep Consortium
Quarterly Board Meeting
Louise Cox Board Room, Temple College Pavilion – Temple, Texas
February 18, 2009**

Minutes

Members Present:

Jody Askins, Wilsonart International
Alison Belliveau, Temple ISD
Laurel Blair, Killeen ISD
Karen Denney, Copperas Cove ISD
Ken Higdon, Temple Chamber of Commerce
Chris Holecek, ESC Region 12
Shirley Meadows, Scott & White
Don Owens, University of Mary Hardin Baylor
Crickett Rogers, Central Texas College
Anita Steele, Texas State Technical College
Danette Toone, Temple College
Ken Von Gonten, Belton ISD
Dana Watson, Central Texas College
Jim Yeonopolus, Killeen Chamber of Commerce

Members Absent:

Harry Adams, Johnson Bros Ford
Debbie Gommert, Workforce Solutions of Central Texas
Kimberley Mason, Taylor ISD
David Smith, Marble Falls ISD
Sarina Swindell, Tarleton State University - Central Texas
Wanda Williams, Workforce Solutions of Central Texas
Carla Kay Wright, College of Cosmetology

Staff Present:

Sherry Hollinger, Director
Misty Harrell, Outreach Coordinator
Carol Lance, Administrative Assistant

Call to Order:

Laurel Blair called the meeting to order at 12:10 PM and welcomed new board member, Shirley Meadows.

Presentation:

Lesha Smith and Rita Johnson gave a presentation to board members on the Tech Prep Data Collection Project. They collect data for all of the Tech Prep consortia throughout the state of Texas. The data is provided by the Texas Education Agency and the Texas Higher Education Coordinating Board and is formatted and put it into charts and graphs to make the data easy to see and understand. Lesha

stated her department compiles reports for Tech Prep directors to help them determine what is and is not working in Tech Prep. They look at enrollment, attendance rate, graduation rate, and dropout rate for each school district in the state. Leshia said her project manages and maintains a Tech Prep Texas website where they post all their reports. They look at all the Associate of Applied Science programs that are Tech Prep approved by the Coordinating Board. She said her department manages all the articulation agreements approved by Texas Education Agency, and they collect data for Perkins IV indicators. There are 823 total programs of study and 9,121 articulation agreements in their database for the state. A handout was distributed during the presentation.

Ken Higdon questioned TEA's 4.5 dropout rate. Leshia stated the data is from 2005 and 2006. Ken said that businesses know that the 4.5 is not an accurate percentage.

Ken Von Gonten asked a question about career clusters and questioned the source of the data. Rita Johnson replied that the data comes from districts with articulation agreements that have enough for a coherent sequence.

Approval of Minutes:

The minutes were approved as printed.

Written Reports:

Sherry Hollinger discussed the budget and stated we encumbered about 47% of the grant to date. She has submitted an amendment to make necessary changes in some categories.

Sherry reviewed the November through January Activity Report highlighting activities held. She stated she met with Dr. Barron, the new Temple College president, and Sarina Swindell from Tarleton State University-Central Texas and hopes to help work on eight year plans. A workshop for counselors was held in December. Dr. Karen Alexander from Texas Tech University presented on AchieveTexas, participants shared best practice ideas, and Wanda Williams and Marilynn Dale shared workforce information. Sherry commented that spring visits were about to begin.

Sherry stated she has been attending the P-16 Council meetings. Danette Toone asked if we were still part of the Texas Two Step. Allison Belliveau said we were. Sherry and Alison mentioned it may be moving into the P-16 initiative.

Report on State & National Meetings:

Sherry attended the Education Open Source Conference and said we sponsored six people to attend. In addition, two subgrants that were awarded to area school districts allowed them to take counselors. Alison Belliveau commented the counseling sessions were really good and her goal is to have all counselors trained. Sherry commented she attended many sessions including the East Williamson County Higher Education Center presentation and the Texas Bioscience Institute session. Sherry stated we were able to help fund Dan

Spencer to attend and present at the conference. She said she also attended a couple of college readiness sessions. Sherry stated Jan Bray from ACTE spoke at a general session on what is going on in Washington, and the Railroad Commissioner spoke about energy in the state of Texas.

Sherry discussed the newspaper clipping stating the Texas Works report from the State Comptroller is available online or the report can be ordered.

Alison Belliveau attended the conference and gave a TEKS update. She said they were told some of the revisions were revised due to the comments submitted. She stated by the beginning of March they are supposed to re-post them. Chris Holecek stated that comments for the new TEKS need to be entered by April 13. Alison said that under the Family Consumer Science Cluster, under Hospitality and Tourism, one class was added back in cooking because of all the prerequisites for the Culinary Arts classes being removed. Ken Von Gonten stated that a Mill/Cabinet Making class was being added back. Sherry commented TEA is reviewing the TEKS and the revisions should be going into effect in 2010.

Ken Von Gonten questioned if grants would be available to give teachers online professional development for new courses they are teaching.

Ken Higdon asked if the challenge was teaching four years of science and four years of math. Karen Denney stated 'yes', but if a Family Consumer Science class was to be taught by a Health Science Teacher, the teacher would not be certified in math or science. Karen stated the question would be 'does the CTE teacher go back and get certifications in Math or Science, or does the class get moved to a Science or Math teacher?' She said they already struggle to find Math and Science teachers.

Sherry also attended a post-conference Advanced Technical Credit program training for facilitators. She said the new crosswalk hopefully will be available by January 2010.

Other Business/Reports/Discussions:

Sherry stated we may conduct a counselors' workshop with Dr. Teaff on special populations in March or next fall.

Misty Harrell announced we conducted our second of three articulation meetings for this year. She stated we had one in November that covered the areas of Business Management & Administration, Finance, Information Technology, Marketing, Sales & Service, and Architecture & Construction (drafting only). The meeting held last week covered the areas of Health Science, Human Services, and Criminal Justice. Misty reported that seven different districts attended. Misty thanked Don Owens from UMHB, Sarina Swindell from Tarleton State University-Central Texas, and Shirley Meadows for participating.

Sherry announced we should receive \$14,716 in reallocation money. She recommended the money be spent to: fund an alternate subgrant in the amount of

\$3,490 for Copperas Cove to be used for supplemental Adobe textbooks; update Tech Prep office computers for \$3,550 to include two desktop computers and one laptop with a docking station; sponsor fifteen teachers or counselors at \$300 each for a total of \$4,500 to attend the Connect 3 Conference this summer in Waco; sponsor Marie Light to attend the TACTE Conference; sponsor one person to attend the CTAT conference this summer for a total of \$700; increase Bridges for next year by \$1,500; have a Tech Prep brochure published in Spanish for \$500; and add \$476 to our travel budget. Sherry asked for ideas.

Ken Higdon stated we once opened up the subgrants for funding and asked if we could do that again. Sherry said she had talked to Wanda who recommended we fund the alternate subgrant.

Sherry asked those from school districts if there was a project they could do quickly. Karen Denney said she would like to send five teachers to Connect 3, and Ken Von Gonten would like to send some teachers. Alison would like to send three or four teachers as well.

Jody Askins asked Sherry to prioritize her recommendations. Laurel Blair suggested leaving some money, the \$1,500 for Bridges, to be used for the Connect 3 Conference. Chris Holecek recommended we update the office computers.

Ken Higdon asked why all three office computers would not be laptops with docking stations. Sherry stated that we only need one laptop.

A motion was made by Jim Yeonopolis and seconded by Karen Denney that the reallocation money be used as Sherry suggests.

Sherry reported on the Five Year Planning Committee meeting and thanked Alison Belliveau, Laurel Blair, Crickett Rogers, Dana Watson, and Jim Yeonopolis for attending the first meeting and Chris Holecek for providing information. Sherry referred to the handout members were given today and said it was time to update our five year plan. Sherry stated we will survey our partners. The committee will meet in late April to develop the objectives and activities. She said we will have something for members to review before the next meeting. Sherry said the committee revised the goals and she was pleased with the results. The main changes consisted of consolidating a couple of goals. Laurel stated we reviewed the Carl Perkins guidelines to utilize correct verbage. Sherry asked for suggestions.

Laurel commented on the newspaper clipping from the board packet. She suggested it be sent to our high school superintendents. Ken Higdon suggested it be sent to school boards as well. Crickett Rogers thought it should be sent to high school principals, too.

Adjournment:

The meeting was adjourned at 1:25 PM.

Respectfully submitted,

Sherry Hollinger