

**Central Texas Tech Prep Consortium
Quarterly Board Meeting
Louise Cox Board Room, Temple College Pavilion – Temple, Texas
February 20, 2008**

Minutes

Members Present:

Harry Adams, Johnson Bros Ford
Jody Askins, Wilsonart International
Laurel Blair, Killeen ISD
Karen Denney, Copperas Cove ISD
Dave Hermann, The Range
Ken Higdon, Temple Chamber of Commerce
Don Owens, University of Mary Hardin Baylor
Crickett Rogers, Central Texas College
Anita Steele, Texas State Technical College
Dana Watson, Central Texas College
Ken Von Gonten, Belton ISD

Members Absent:

Alison Belliveau, Temple ISD
Kathy Gentry, ESC Region 12
Debbie Gommert, Central Texas Workforce Center
Kimberley Mason, Taylor ISD
Elaine Passman, Silver Eagle Coins and Collectables
David Smith, Marble Falls ISD
Sarina Swindell, Tarleton State University - Central Texas
Danette Toone, Temple College
Wanda Williams, Central Texas Workforce Development Board
Carla Kay Wright, College of Cosmetology
Jim Yeonopolus, Killeen Chamber of Commerce

Staff Present:

Sherry Hollinger, Director
Carol Lance, Administrative Assistant

Staff Absent:

Misty Harrell, Outreach Coordinator

Call to Order:

Laurel Blair called the meeting to order at 12:05 PM and welcomed new board members Anita Steele and Harry Adams.

Approval of Minutes:

The minutes were approved as printed.

2nd Quarter Written Reports:

An updated budget report as of 1/31/08 was distributed. Sherry Hollinger discussed the handout stating that it reflected where we are to date. Sherry reported that the consortium had spent about 54% of the grant to date and we are about half way through the year.

Report on Quarterly Directors' Meeting:

Sherry gave a report on the Quarterly Directors' Meeting stating that Tech Prep has been moved to the Academic Affairs division of the Texas Higher Education Coordinating Board. She said that the leadership is proposing to hire three people and they will be cross trained in related areas.

Sherry informed the board that Perkins monies come from a federal grant, which is disbursed to the state, and that in Texas there is a set aside for Tech Prep. The Texas Education Agency receives the money. In Texas, with the set aside, the Texas Higher Education Coordinating Board receives a subgrant from the Texas Education Agency. There are twenty six consortia and each consortium receives a minimum of \$200,000. The grant year is from September 1st to August 31st. The unspent grant money gets sent back to the consortia in allocated money. It is undetermined when our consortium will receive this money.

Sherry discussed the reallocation monies and stated that we will likely receive \$7,102. She would like to utilize about \$3,000 for a contextual learning workshop this summer. Sherry stated that due to teachers not being on contract, she would like to be able to pay for teacher stipends. Sherry said that she would like to bring pairs of academic and technical teachers together for them to do some cross training and have them write lesson plans. Sherry stated that we might need to set aside an additional \$300 for the speaker expenses and commented that the remaining \$3,800 could be used for the Other/Miscellaneous category for substitute reimbursement, teacher travel, and materials. She asked for other ideas for ways the money could be used.

Jody Askins stated that she liked Sherry's ideas and asked what the current Tech Prep substitute pay was right now. Sherry stated that it varied by district and that we currently reimburse at \$50 per day. Ken Von Gonten commented that his district was higher. Jody suggested that the substitute reimbursement rate be considered for increase next year. A motion was made and passed to accept the disbursement of the reallocation monies as suggested.

Report on Grant 2008/2009:

Sherry commented that even though our grant year is only about half over, it is almost time to begin thinking about the grant for fiscal year 2008/2009.

Sherry informed the board that she expects to receive the information around April 1 with a deadline of mid May to get the new proposal submitted. Sherry stated that the next board meeting would probably be in May due to the need for board approval of the new grant proposal.

Laurel Blair suggested that if there were no major changes in the format of the grant, that Sherry present a rough draft to the board.

Ken Von Gonten stated that there was a need to help students correlate Academic along with Career and Technology courses. Ken suggested conducting a hands-on, day long workshop for counselors or teachers to assist students in pointing them to a career objective.

Dana Watson commented that the AchieveTexas P-16 portion would be a good workshop to have. Ken Higdon asked if that was only for counselors and stated that it all needed to be tied together. Dana suggested focusing in our area to show how the pieces get tied together. Ken Von Gonten said that we need to work more closely with Texas State Technical College, Temple College, and Central Texas College to prepare students for the work area with input from industry.

Other Business/Reports/Discussions:

Sherry mentioned the Health Science Cluster/Articulation Meeting that will be held on March 26th at Temple College. Department heads from both Temple College and Central Texas College will attend. High school and college counselors, Health Science Technology teachers, and administrators will be invited to attend.

Sherry stated that on April 11th, a Counselors' Workshop will be held consisting of three different parts. It will include a business and industry panel, a sharing of best practices, and have a speaker, possibly from Texas Education Agency. The business and industry panel will discuss what industry needs in the workforce. The targeted audience will be high school counselors, college advisors, faculty members from post-secondary and secondary in both academic along with career and technology educators and administrators. Sherry stated that she would like to build on this with future workshops.

Ken Higdon suggested that Tyler Smith and Central Texas Human Resources Management Association be contacted. Ken explained that Central Texas Human Resources Management Association members, the Temple Chamber of Commerce, and human resources personnel get together to create classes to aid with job shortages.

Sherry said that she is planning to offer a contextual learning workshop on June 11th and 12th. Ken Higdon asked for an explanation of this workshop. Sherry stated that the workshop leader, Theresa Spangler, discusses Generation Y and challenges in education today.

Ken Higdon commented that Killeen ISD is doing a good job in bringing in speakers to aid in contextual learning in the classroom.

Anita Steele stated that in post-secondary, at Texas State Technical College, new instructors attend a semester long instructor boot-camp and the "old" instructors have to attend as well.

Sherry discussed the handout Memorandum for the new leadership initiative project. She explained that the project is a grant that the Texas Higher Education Coordinating Board has funded for creating an alignment project between secondary and post-secondary Career and Technical Education Programs. Sherry stated that they are basically going to be bringing people together to look at aligning the career and technology courses on the high school level so they will better match up with the college courses.

Dave Hermann stated that the Texas Restaurant Association has an education foundation that is developed for Culinary Arts Programs and shared information about their Teachers Externship Program and culinary education conferences. He stated that this would be a good opportunity for business to partner with education and that this will be an ongoing opportunity.

Ken Higdon stated that Carmella, from Pignetti's in Killeen, recently attended the Central Texas Restaurant Association Meeting and that this program was discussed there.

Ken Von Gonten mentioned that Elizabeth Martin took her Family and Consumer Science class to Cheeves Brothers Steak House for a field trip where work skills were discussed with the students.

Adjournment:

The meeting was adjourned at 1:05 PM.

Respectfully submitted,

Sherry Hollinger