

**Central Texas Tech Prep Consortium  
Quarterly Board Meeting  
Workforce Centers of Central Texas Board Room - Killeen, Texas  
May 14, 2008**

**Minutes**

***Members Present:***

Jody Askins, Wilsonart International  
Alison Belliveau, Temple ISD  
Laurel Blair, Killeen ISD  
Karen Denney, Copperas Cove ISD  
Debbie Gommert, Workforce Solutions of Central Texas  
Don Owens, University of Mary Hardin Baylor  
Crickett Rogers, Central Texas College  
Anita Steele, Texas State Technical College  
Sarina Swindell, Tarleton State University - Central Texas  
Dana Watson, Central Texas College  
Wanda Williams, Workforce Solutions of Central Texas Development Board  
Carla Kay Wright, College of Cosmetology  
Ken Von Gonten, Belton ISD

***Members Absent:***

Harry Adams, Johnson Bros Ford  
Kathy Gentry, ESC Region 12  
Dave Hermann, The Range  
Ken Higdon, Temple Chamber of Commerce  
Kimberley Mason, Taylor ISD  
Elaine Passman, Silver Eagle Coins and Collectables  
David Smith, Marble Falls ISD  
Danette Toone, Temple College  
Jim Yeonopolus, Killeen Chamber of Commerce

***Staff Present:***

Sherry Hollinger, Director  
Misty Harrell, Outreach Coordinator  
Carol Lance, Administrative Assistant

***Call to Order:***

Laurel Blair called the meeting to order at 12:20 PM.

***Approval of Minutes:***

The minutes were approved as printed.

***2<sup>nd</sup> Quarter Written Reports:***

An updated budget report as of 4/30/08 was distributed. Sherry Hollinger discussed the handout stating that it reflected where we are to date and includes

the reallocation money. Sherry stated that spending is on track and subgrants are nearing completion. She said that additional funding in that category would go to subcontracts for stipends for our summer workshop.

Sherry mentioned that we have \$1000 earmarked for Belton Independent School District for the Bell Area Technical Center. Ken Von Gonten stated that they would possibly purchase a sign for marketing the center and attempt to design a logo for correspondence. Ken said that Troy, Salado, Holland, Belton and Waskow students are currently enrolled in the Center with twenty three students participating.

Sherry stated that she also has some money set aside for conferences this summer to allow teachers to attend ATC training and for Peterson's or other publications.

***Report on Activity Report:***

Sherry gave a report on recent activities. She stated that both the Health Science Cluster Meeting and the Counselor Workshop events went well and she hopes to expand on the business and industry sector next year.

Ken Von Gonten said that the business and industry panel addressed some of the different issues from both the business and college points of view, and he wished that more school administrators would hear this information in the future. Sherry said that business and industries need their workforce and they were very eager to participate.

***Report on State Meetings:***

Sherry discussed the Quarterly Tech Prep Directors' Meeting and informed board members that she is serving on one of four working committees. She was informed about the updates for AchieveTexas; terminology has been changed in Texas to programs of study rather than career pathways.

Sherry stated that Part D, the evaluation section, of the 2008-2009 Perkins Grant has changed. She commented that it is challenging on how to word it. She said that goals need to be aligned with performance indicators.

Sherry talked about the Perkins IV meeting stating that Michael Brustein, from Washington, D.C., discussed allowable costs. She informed board members that the grant application is now due on June 6.

***Report on Grant 2008/2009:***

Sherry commented that she kept the goals and objectives the same from last year as they aligned well with the Perkins content. She stated that she removed some items that were duplicated in the grant and also removed any activities no longer active. Sherry suggested that a committee be formed in the fall to review and update our goals and 5 year plan.

Sherry mentioned the Technical Academic Student Scholar Excelling in Learning (TASSEL) program to board members. She explained that it is a program that

recognizes Tech Prep students who excel. She also suggested that we conduct a model study to include one program of study with participants of teachers and faculty from secondary, post secondary, and four year universities, members of business and industry, and workforce members who will work on plans and articulation agreements to research what is needed. Sherry asked members for ideas.

***Other Business/Reports/Discussions:***

Wanda Williams expressed that she liked the idea to broaden the business and industry panel to get teachers along with counselors into the business setting and to get both groups to communicate with each other. Wanda said that it also helps businesses understand the situation schools face, trying to teach from a set of standards and yet knowing that they need to be doing other things. She stated that whatever we can do to promote those two groups talking to each other is good for both groups.

Carla Kay Wright informed board members that she attended the Wilsonart training several years ago that Jody conducted and was amazed at how the Marble Falls teachers responded. She stated that it was very well received. Wanda said that we tried to push that as a project for school personnel to integrate better with businesses. Carla commented that she has been told that Central Texas College has a fantastic advisory committee and she suggested that we consult a committee member to see if they will work with us.

Sherry suggested that high schools and colleges join their advisory committees as one and work together with business and industry to create some interaction.

Sherry also stated that she would like to see Datatel integrated with CATEMA to make it more user friendly for the colleges. Sherry mentioned a new system coming out that will electronically transfer high school transcripts to the colleges. Anita Steele stated that it was called TREx.

Sherry stated that the funding amount for next year is anticipated to be \$258,639. She said that Temple College, our fiscal agent, is anticipating at least a 15% increase in health insurance costs. Sherry said that she will not attend the National Conference this year, but that we need to budget accordingly if we are going to help send someone else.

Alison Belliveau suggested that we conduct a workshop for CTE directors on how to have a successful Advisory Board. Sherry suggested that a workshop planning committee be formed. Debbie Gommert suggested that people from both high school and post-secondary be asked to be on this committee.

Jody Askins stated that Wilsonart has cut back on their training and has begun using Temple College's Business and Training Center classes with Developmental Dimensions Incorporated. Jody said that teachers and counselors would be good candidates for these workshops. She stated that Wilsonart might

be able to sponsor the registration fee for a teacher if a Wilsonart employee were attending.

Wanda stated that we have resources we can tap and we just need to work out the details.

Jody mentioned a current Wilsonart employee policy stating that if employees are one second late for work, they will receive a point that stays on their record. The employees will lose their jobs after accumulating six points.

Wanda stated that a student could learn a lot from a teacher who is a stickler on tardiness.

Debbie made a motion and it was seconded by Wanda, to accept the grant draft with the addition of the line item for the national conference. The motion carried.

Ken Von Gonten suggested that standardized tests in the classrooms might need to be changed to accommodate the new technologies available to the students. Anita said that we need to reach the younger generations through podcasts that would enable them to listen to a lecture on their iPods.

Dana Watson stated that Second Life is being considered as a teaching tool. Anita added that it is supposed to provide a learning environment.

Sherry discussed the upcoming June 11 and 12 Contextual Learning Workshop. Theresa Spangler from Georgia will be the presenter. Sherry said that we are hoping to pair academic and CTE teachers together.

In reviewing the PEIMS reports, Laurel stated that there was an increase of students coded PEIMS 3 in some of our schools. Carla questioned how Killeen went from 3453 to 430 students. Laurel explained that all students need a four year plan that can travel with them from school to school. Currently in Killeen, the four year plan is a paper file and has not transferred well from one school to the other. Killeen ISD is working on this problem, but it will take several years to develop a solution. Wanda asked if CATEMA was supposed to fix this. Sherry stated that CATEMA is used to help award the student credit. Alison asked what program Laurel was using and Laurel stated Killeen was utilizing a district program to code students; then they go back verifying each of the four year plans. Laurel said that Bridges has some good tools to utilize.

Sherry announced that PEIMS will be measured in both the fall and spring next school year. Alison said that some people in the districts do not have qualifications to code students. Ken Von Gonten stated that Belton is trying to get counselors more involved.

Sherry asked board members what we could do as a consortium to help with PEIMS coding. Karen Denney stated that she appreciated Bridges because she uses the four year plan in that system. Sherry suggested that we consider a four

year plan implementation with the Bridges workshop in the fall. Laurel said that we need to continue offering PEIMS workshops.

Alison mentioned that she had a student rank Kuder, Bridges, and Career Cruising products. She said that the student ranked them in that order. Sherry said that we would support the products that each district prefers. Alison suggested having a summer workshop would be good for teachers and Sherry requested that Alison send her possible dates for the workshop.

***Adjournment:***

The meeting was adjourned at 1:45 PM.

Respectfully submitted,

---

Sherry Hollinger