

**Central Texas Tech Prep Consortium
Quarterly Board Meeting
Mayborn Planetarium & Space Theater, Central Texas College
Killeen, Texas
November 19, 2008**

Minutes

Members Present:

Alison Belliveau, Temple ISD
Laurel Blair, Killeen ISD
Chris Holecek, ESC Region 12
Debbie Gommert, Workforce Solutions of Central Texas
Don Owens, University of Mary Hardin Baylor
Crickett Rogers, Central Texas College
Danette Toone, Temple College
Ken Von Gonten, Belton ISD
Dana Watson, Central Texas College
Wanda Williams, Workforce Solutions of Central Texas
Carla Kay Wright, College of Cosmetology
Jim Yeonopolus, Killeen Chamber of Commerce

Members Absent:

Harry Adams, Johnson Bros Ford
Jody Askins, Wilsonart International
Karen Denney, Copperas Cove ISD
Ken Higdon, Temple Chamber of Commerce
Kimberley Mason, Taylor ISD
Anita Steele, Texas State Technical College
David Smith, Marble Falls ISD
Sarina Swindell, Tarleton State University - Central Texas

Staff Present:

Sherry Hollinger, Director
Misty Harrell, Outreach Coordinator
Carol Lance, Administrative Assistant

Call to Order:

Laurel Blair called the meeting to order at 12:05 PM and welcomed new board member, Chris Holecek.

Approval of Minutes:

The minutes were approved as printed.

Written Reports:

Sherry Hollinger stated that the last fiscal report was on page twenty of the Annual Report. Sherry said that we spent the budget down to less than one

percent. She informed members that once we have approval on the Annual Report, we will distribute it to our partners. Wanda Williams asked if the subgrant descriptions were always included. Carol Lance stated they were published last year also. The Annual Report was accepted as written.

Sherry reviewed the September through October Activity Report highlighting activities held. She stated we had four Bridges Workshops with good turnouts, two Technical Assistance Workshops, sent some people to ATC Training in Waco, and conducted a small ATC Workshop for a subject area not covered in Waco.

Danette Toone asked how many teachers attended ATC training. Sherry said we had approximately twelve at our training and we sponsored about thirty to attend training in Waco.

Sherry stated that TEA (Texas Education Agency) is making changes that will affect ATC training. If teachers train this year, they will only be guaranteed approval for one year. Chris Holecek stated that the changes would be finalized in the summer.

Chris announced that TEA plans to post all of the revised CTE courses on Friday. This will give everyone time to comment. She recommends teachers review them and make comments in the online comment box. There will be quite a few name changes and courses that they are looking at embedding in other courses. She will forward information to Sherry as she receives it.

Report on State & National Meetings:

Sherry discussed the Quarterly Tech Prep Directors' Meeting she attended earlier this month. She stated the big news that came out of the meeting was that we should receive re-allocation money, possibly in January. Best Practices were presented at the meeting and Sherry will study these to see if any would be beneficial for this consortium.

While discussing ways to spend the anticipated re-allocation money, Laurel Blair suggested that travel reimbursement for conference money would be one idea. Sherry said that the substitute reimbursement category could use additional money. Sherry said she would like some direction on how much to allow for attendees. Chris said that CTAT registration is \$280 for early bird registration and \$300 should cover the Connect 3 Conference.

Alison Belliveau stated that CTAT will be offering a Career Pathways Leadership certification that will cost \$175. Sherry questioned if \$300 or \$350 would be appropriate for CTAT or TACTE. Crickett Rogers suggested that the amount be up to \$300 or \$350. Sherry asked if the funding should be offered to so many per district. Debbie Gommert suggested that notification be sent to school districts to enable them to make plans. Alison stated they were trying to determine how their district was going to pay right now. Sherry said she would send notification with a short turnaround window.

Wanda Williams gave a report on the NCPN Conference in Cincinnati she recently attended. She stated it was an excellent conference. She attended sessions on Adult Career Pathways and How to Devise Pathways for People Who Were Laid Off. Wanda also attended sessions on Grow Your Own Teachers, Stackable Certificates, School Counts, and a Biotechnology Program in Utah. She said the next National Career Pathways conference will be held in Atlanta, Georgia from September 30 through October 3 of next year.

Other Business/Reports/Discussions:

Sherry announced that we held the first in a series of articulation meetings last week for areas of Information Technology, CAD, and Business and Marketing. Approximately 30 attended. Representatives from Tarleton State University – Central Texas and University of Mary-Hardin Baylor attended and spoke at the meeting.

Sherry discussed an upcoming Counselors' Workshop to be held on December 12. Dr. Karen Alexander from Texas Tech University will conduct a one hour session on "What is AchieveTexas?" and also a two hour implementation session. Wanda will present workforce information and Marilynn Dale will discuss WIA youth programs. The Temple High Culinary students will cater the luncheon. Roundtable discussions on best practices will be included.

Sherry stated we will host the next articulation workshop in February or March.

Wanda reported that we had forty subcontract requests from two community colleges and eight school districts. The requests totaled nearly \$130,000 with \$50,000 available to award. Wanda announced that every school district except one received at least a partial award. She was pleased with the applications, but said the school districts still have a problem making the business connection. Sherry plans to have notices out to recipients by next week. Wanda stated we awarded about \$51,000.

Misty Harrell attended PEIMS workshops at Summer Conference and at Region 12 ESC in Waco. She said there will be a new Summer Report at the end of the school year to allow districts to capture some additional Tech Prep and CTE students. She felt it is a win-win situation for everyone. Ken Von Gonten stated that he had heard there were some changes in Austin possibly being discussed on the finance side. Chris said that if there are any changes, we should hear about them in February.

Chris mentioned a discussion concerning Dual Credit students saying that school districts not paying for dual credit would not receive ADA funding. Danette Toone said it really was a problem at the Middle College. Ken Von Gonten stated that Belton students have to take five classes before they can sign up for dual credit. Danette said that with Dual Credit, a student can take two classes, but a Middle College student can take many classes.

Laurel announced it was discussed at Executive Board meeting to add one more business member. Nominations can be e-mailed to Sherry. Alison asked if the member should be one which can help them code twos and threes. Members indicated it would be good to have someone representing Health Care.

Laurel asked for volunteers to work with Sherry to rebuild the Five Year Plan. Sherry said the current plan expires in 2009 and is long and wordy. Jim Yeonopolus, Dana Watson, Alison Belliveau, Crickett Rogers, and Chris Holecek volunteered. Alison requested a copy of the current plan.

Alison distributed a Temple ISD brochure highlighting their “Institutes of Study” as a way to implement AchieveTexas. Wanda stated that the P-16 initiative is taking off in this region for our school district administrators and workforce. Wanda stated that Partners in Education (PIE) may roll into it. The initiative is to align the students from elementary through college and it has a potential to work. They are focusing on the high school and college connection at this time.

Alison said she has mannequins on display in the elementary school dressed in caps and gowns with the Institute cords to stress the Institutes of Study and starting on Monday she will be looking at ways to work on the Elementary Career Fairs. Jim Yeonopolus commented that all this works well in the Central Texas area because of how big our area is.

Alison and Dana Watson discussed the area P-16 council and indicated we are one of three P-16 council areas in the state. Danette asked if Tech Prep needs to be a part of this P-16 Council; Dana said it should. Dana will send the P-16 meeting information to Sherry.

Wanda stated Dr. Hawkins has left Killeen ISD and Robert Muller is the interim superintendent.

Adjournment:

The meeting was adjourned at 1:30 PM.

Respectfully submitted,

Sherry Hollinger