

**Central Texas Tech Prep Consortium  
Quarterly Board Meeting  
Central Texas Workforce Center Boardroom - Killeen, Texas  
November 28, 2007**

**Minutes**

***Members Present:***

Jody Askins, Wilsonart International  
Alison Belliveau, Temple ISD  
Laurel Blair, Killeen ISD  
Karen Denney, Copperas Cove ISD  
Debbie Gommert, Central Texas Workforce Center  
Crickett Rogers, Central Texas College  
Sarina Swindell, Tarleton State University - Central Texas  
Dana Watson, Central Texas College  
Wanda Williams, Central Texas Workforce Development Board  
Carla Kay Wright, College of Cosmetology  
Ken Von Gonten, Belton ISD

***Members Absent:***

Kathy Gentry, ESC Region 12  
Dave Hermann, The Range  
Ken Higdon, Temple Chamber of Commerce  
Kimberley Mason, Taylor ISD  
Don Owens, University of Mary Hardin Baylor  
Elaine Passman, Silver Eagle Coins and Collectables  
David Smith, Marble Falls ISD  
Danette Toone, Temple College  
Jim Yeonopolus, Killeen Chamber of Commerce

***Staff:***

Sherry Hollinger, Director  
Misty Harrell, Outreach Coordinator  
Carol Lance, Administrative Assistant

***Call to Order:***

Laurel Blair called the meeting to order at 12:05 PM.

***Approval of Minutes:***

The minutes were approved as printed.

***1st Quarter Written Reports:***

Sherry Hollinger stated that she was pleased with the percentage of funds remaining from Fiscal Year 2007. Sherry informed the board that there were seventeen additional articulation agreements from the prior year. She said that a copy of the 2007 Annual Report will be mailed to district partners. Sherry stated

that the budget was on track for this year with approximately 17 % being spent thus far, but this did not include subgrants.

***Report on Workshops/Activities:***

Sherry gave a report on Bridges stating that there were thirty one schools requesting subscriptions and twenty six school districts that participated in the workshops.

Misty Harrell reported that there were thirteen attendees who participated in the Advanced Technical Credit Program Training Workshop. She stated that the Local Articulation Workshop was successful with 59 teachers in attendance from twelve school districts along with twelve college faculty from Temple College and Central Texas College. She noted that there were some principals and administrators who attended as well with approximately 90 people total in attendance.

Sherry commented that we offered substitute reimbursement to help alleviate the teachers' release time.

Alison Belliveau asked about a Health Science Articulation Workshop and Misty replied that we would conduct one in the spring.

***Report on Subgrants 2007/2008:***

Wanda Williams distributed a Subgrant Award Report to the board. She reminded the board that subgrants for this year were focused on business and industry. She informed members that there were 21 applications reviewed with about \$50,000 allocated for subgrants. She stated that some equipment was funded and some was not depending upon whether or not the applicant linked the need for equipment with the focus of business and industry.

Sherry informed members that she had notified subgrant award recipients via telephone or email prior to the Thanksgiving holiday. Sherry stated that the subgrant paperwork will be mailed out to subgrant recipients the week of December 10<sup>th</sup>.

Jody Askins commented that some of the applicants did not meet the criteria. She suggested benchmarking ideas that can be shared with school districts.

Alison stated that she had attended a recent workshop in which information had been given that the certification funding needs to be paid directly to the company.

***Other Business/Reports/Discussions:***

Laurel Blair reported to members that the Executive Board does not feel that there is a need for a nominating committee at this time. Sherry stated that Ken Higdon, who served on the most recent nominating committee, has recommended Harry Adams from the Ford Dealership, and suggested representatives from Walmart Distribution, Acer and possibly someone from McLane Advanced Technologies.

Laurel suggested that we might consider bringing someone on board from Texas State Technical College.

Sherry proposed that prior to the next meeting that a new board member orientation be conducted. Debbie Gommert suggested this be open to anyone. Sherry stated that we currently have 20 board members. Laurel Blair expressed to the board that it would be a good idea to enlarge the board.

Sherry stated that we will be conducting a Health Science Cluster Meeting in March. In April, she is planning on having a Counselors Workshop featuring Business Leaders. She asked for volunteers to help with the workshop. Ken Von Gonten and Wanda Williams volunteered. She is considering Jason Dorsey to be a speaker.

Sherry mentioned that she has volunteered to assist with the Job Shadowing event sponsored by the Temple Chamber of Commerce that will be conducted in April. Sherry stated that she hopes to do a summer workshop with Theresa Spangler in June or August. She informed the board that she will start Spring Visits in January and that the face to face visits have really paid off with increased participation at consortium sponsored events.

***Adjournment:***

The meeting was adjourned at 12:55 PM.

Respectfully submitted,

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Sherry Hollinger