

**Central Texas Tech Prep Consortium
Quarterly Board Meeting
Killeen Work Force Center, Killeen, Texas
January 25, 2006**

Minutes

Members Present:

Laurel Blair, Killeen ISD
Debbie Gommert, Central Texas Workforce Center
Jeannie Hill, Taylor ISD
Don Owens, University of Mary Hardin Baylor
Carolyn Taylor, Copperas Cove High School
Danette Toone, Temple College
Ken Von Gonten, Belton ISD
Dana Watson, Central Texas College
Wanda Williams, Central Texas Workforce Development Board
Carla Kay Wright, College of Cosmetology

Members Absent:

Jody Askins, Wilsonart International
Kathy Gentry, ESC Region 12
Dave Hermann, The Range
Ken Higdon, Temple Chamber of Commerce
Ernest Knox, Temple High School
Elaine Passman, Silver Eagle Coins and Collectables
Sandra Richardson, Marble Falls ISD
Crickett Rogers, Central Texas College
Charles Stout, Temple College
Jim Yeonopolus, Killeen Chamber of Commerce

Staff:

Sherry Hollinger, Director
Misty Harrell, Outreach Coordinator
Carol Lance, Administrative Assistant

Call to Order:

Debbie Gommert called the meeting to order at 12:00 Noon. She informed the Board members that the meeting format was restructured so that business could be conducted in an hour timeframe. The Activity Report will be distributed as a prepared report as opposed to an oral one.

Approval of Minutes:

The minutes were approved with one modification to the Coordinators' Reports Section. Dana stated that the last sentence should read, "The information available at the breakfast will give high school counselors the opportunity to learn more about Tech Prep, programs for students with disabilities, and various other college programs such as the Central Texas Two Step".

1st Quarter Reports:

Sherry reported that the Consortium had received an additional \$40,000 for the Advanced Technology Centers with this year's grant. Also, she was recently notified the consortium will receive about \$3600 in re-allocation money for this year.

Subgrant Report:

Wanda reported that subgrants were awarded to the institutions in December. She stated that two were not funded and that some had to resubmit their applications. The targeted amount for subgrants was \$50,000 which left \$20,000 remaining. Sherry reported that the remaining funds need to be spent by August 31, 2006.

Sherry reported that she was uncertain about Bridges pricing for next year's subscriptions. All Killeen middle schools were added as well as Temple College at Taylor and Temple College at Cameron. Choices Planner was added to several schools. Bridges subscriptions come under the subgrant category.

Carolyn questioned if Bridges could be added in Copperas Cove middle schools. Sherry stated that new schools have to request Bridges and receive training. Usage can be monitored through Bridges and if no usage is noted, then no renewal will occur.

Debbie suggested that the Subgrant Committee meet to decide what to do with the additional funds remaining. Any ideas could be emailed to Sherry or Wanda.

Ken Von Gonten suggested a procedure to coordinate articulation possibilities. Laurel commented on possible training for the 16 Career Clusters.

Tech Prep Ambassadors Report:

Sherry reported that the Tech Prep Ambassador Program timeline was being revamped. This year is the transition year. Letters will be sent to Superintendents in August, the selection process will take place in September and training will take place in October. Suggestions for other incentives for students are requested.

Tech Prep Participation:

Sherry reported that she had received a survey from the State Tech Prep Director. She requested those present review it and suggest any changes to be made to it. Debbie suggested that this one be sent out now to the consortium partners and that in the future, the survey is sent out with the ISD's packets in the fall.

Upcoming Activities:

Sherry stated that she will be attending the CTAT Conference in Austin next week. Sherry and Misty plan to attend the State Conference in Austin scheduled for April 24 thru 26. Monetary assistance is available for consortium partners to attend this conference.

Advanced Technology Centers (Bell, Williamson):

Nelda Howton reported that the Department of Labor grant was not received for the Advanced Technology Center in Taylor as funding was not available, possibly due to funds being allocated for Hurricane Katrina. Other grant resources are being researched. The center is under development and will be composed of approximately eleven school districts including Taylor and Hutto. The name of the center will be CART (Center for Advanced Research and Technology). A survey was conducted in the fall and Healthcare (including Biotechnology), Manufacturing Technology and Information Technology emerged as the top career areas of interest.

Plans for the Bioscience Institute are moving along. Program participants may include high school students, college students, and adults retraining for the workplace. The Institute is expected to be open in the fall and will occupy 25,000 square feet at Scott & White's West Campus (the former Texas Instruments building). Marketing plans (including a website for the Institute) are well underway.

Nelda also discussed possible training with Skill Point Alliance, an application for a grant from the Gates Foundation and the T-STEM (Texas Science, Technology, Engineering and Math) Initiative.

Other Business/Reports/Discussions:

Sherry reported that she and Misty would be conducting their second site visits with ISDs this semester.

Sherry welcomed her new Administrative Assistant, Carol Lance.

Sherry relayed information regarding the upcoming CTAT and P16 Conferences.

Adjournment:

The meeting was adjourned at 1:00 PM.

Respectfully submitted,

Sherry Hollinger