

**Central Texas Tech Prep Consortium
Quarterly Board Meeting
Killeen Workforce Center, Killeen, Texas
March 5, 2003**

Minutes

Members Present:

Kay Archer, Temple ISD
Jody Askins, Wilsonart International
Laurel Blair, Killeen ISD
Laurelyn Carlisle, Central Texas College
June Coleman, Marble Falls ISD
Debbie Gommert, Central Texas Workforce Center
Misty Harrell, Temple College
Dr. Gail Hill, University of Mary Hardin-Baylor
Debra Hull, Copperas Cove ISD
Elaine Passman, First United Methodist Church Child Development Center
Crickett Rogers, Central Texas College
Danette Toone, Temple College
Ken Von Gonten, Belton ISD
Wanda Williams, Central Texas Workforce Development Board

Members Absent:

Jeffrey Ballom, Temple College
John Brewer, Brewer Enterprises
Kathy Gentry, ESC Region 12
Sharon Holleman, Independent Consultant
Charles Stout, Temple College
Bernhard Suppan, Horseshoe Bay Resort
Carla Kay Wright, College of Cosmetology

Staff:

Dr. S. Chuck McCarter, Director
Sherry Hollinger, Assistant Director
Patricia Goodman, Administrative Assistant

Call to Order:

Debra Hull called the meeting to order at 11:20 AM. Board members introduced themselves and described their fields of service.

Approval of Minutes:

The minutes were approved as printed.

2nd Quarter Reports:

Chuck McCarter reported that the **Perkins reauthorization** for next year looks promising (at least level funding). The reapplication process begins May 1 and the final draft is due by the end of May. The Quarterly Directors' Meeting May 13-15 will focus on the reapplication and emphasis (Identification and Recruitment of Tech Prep students) for next year. Chuck also discussed the state Tech Prep student successes marketing plan, *Where Are They Now*, that is currently underway.

Chuck announced the Consortium will sponsor up to \$300 per person for teachers to attend the upcoming State Conference and participate in the **SWAP training**.

The **Tech Prep Ambassador Program** has been initiated. The Consortium sent a letter to each school district explaining the program and inviting them to participate. The program will have a rising junior and a rising senior from each school district to participate in recruiting and spreading the word about Tech Prep. Chuck also discussed creating a **Student Online Intent Form** so CATE and Tech Prep students could be easier to identify. Belton High School has agreed to be the pilot school for this initiative.

Chuck gave the **fiscal report** for the second quarter and stated the Consortium is on target for the year.

Sherry Hollinger reported on some of the Consortium activities for the 2nd quarter. She attended the **Texas Career Education Conference** in Austin January 29-31 and presented "Where are the Women in Trades, Technology and Science?" at a breakout session during the conference. On February 4 and 5, **Wilsonart** sponsored two daylong sessions, "Leadership Basics/Building Trust" and "Communicating with Others". Five area educators attended each workshop along with Wilsonart employees. Jody Askins and Brenda Wilkerson of Wilsonart conducted the sessions. On February 11, Sherry presented "Women in Trades, Technology and Science" at the **Region 6 CATE Administrators Meeting** in Huntsville. She discussed recruitment and retention strategies for increasing the number of women in technical careers. On February 13, Sherry presented a workshop at Temple College on **Women in Trades, Technology and Science** as part of the Counselors' Network series. Attending the workshop were nine secondary and postsecondary counselors and educators.

Misty Harrell reported on her visit to Bartlett ISD. She also discussed transcript issues involving articulated credit. **Crickett Rogers** gave a report on her counseling activities for Central Texas College.

Upcoming Activities:

Sherry announced that Consortium staff members Chuck McCarter, Sherry Hollinger, Misty Harrell and Trish Goodman will attend the **2003 Tech Prep and High Schools That Work State Conference** in Houston on March 16-19. Sherry

will present, "Where are the Women in Trades, Technology and Science?" at a breakout session during the conference. The Consortium will help sponsor area educators wishing to attend the conference. On March 26, Wanda Williams will present **The Workforce Board: Working for Youth in Central Texas**. This Central Texas Counselors' Network Workshop will be held at the Killeen Workforce Center. The program will include information on the labor market, job opportunities and various programs designed for area youth. On April 23, the Central Texas Counselors' Network will meet for a luncheon workshop from 11:00 am-3:00 p.m. Keynote speaker Jill Riethmayer will present a **program on "bullying"**. Chuck McCarter will also present a Tech Prep update to the group.

Other Business/Reports Discussions:

Sherry Hollinger participated in a **Technical Assistance Site Visit** for the West Central Tech Prep Consortium January 22-24. She gathered some useful information on the procedures for a site visit, so that information can be used as a guide for our Consortium. The visit will help our Consortium prepare for a future site visit.

Sherry gave a brief overview of her presentation, "Women in Trades, Technology and Science", to the Board.

Ken Von Gonten discussed pending legislative information for CATE programs and teachers.

Wanda Williams stated that Killeen ISD has set aside 29 million dollars for the building of a new Technology Center for their district. Board members briefly discussed the Career Academy concept and examples of model programs.

Adjournment:

The next Board Meeting is tentatively scheduled for June 4, 2003, at Horseshoe Bay Resort. Debra Hull adjourned the meeting at 1:05 P.M.

Respectfully submitted,

S. Chuck McCarter