

**Central Texas Tech Prep Consortium  
Quarterly Board Meeting  
Temple College, Temple TX  
December 8, 2004**

**Minutes**

***Members Present:***

Danette Toone, Temple College  
Debbie Gommert, Central Texas Workforce Center  
Don Owens, University of Mary Hardin-Baylor  
Elaine Passman, First United Methodist Church Child Development Center  
Ken Von Gonten, Belton ISD  
Laurel Blair, Killeen ISD  
Laurelyn Carlisle, Central Texas College  
Wanda Williams, Central Texas Workforce Development Board

***Members Absent:***

Randy Schoel, Educational Outfitters  
Charles Stout, Dean Emeritus Temple College  
Jody Askins, Wilsonart International  
Gwen Davis-Cookson, Temple ISD  
Kathy Gentry, ESC Region 12  
Ken Higdon, Temple Chamber of Commerce  
Ed Price, Texas State Technical College Waco  
Sandra Richardson, Marble Falls ISD  
Crickett Rogers, Central Texas College  
Carla Kay Wright, College of Cosmetology  
Jim Yeonopolus, Killeen Chamber of Commerce  
Brent Hemenway, Management Specialist for the Director of Logistics

***Staff:***

Dr. S. Chuck McCarter, Executive Director  
Sherry Hollinger, Director  
Misty Harrell, Outreach Coordinator

***Call to Order:***

Debbie Gommert called the meeting to order at 1:45pm.

***Approval of Minutes:***

The minutes were approved as printed.

***1<sup>st</sup> Quarter Reports:***

Sherry reported the consortium staff had visited all ISD partners and there was a large increase in the participation this year. To date the consortium has partnership agreements with all but one school district.

The consortium hosted several workshops this quarter. The Bridges CX Online workshop was held at Temple College with eighteen schools, including high schools, middle schools, and college counselors, attending. The consortium determines whether or not to renew a school's eligibility for software by looking at how often schools log on and use the software.

The consortium also participated in "College Night" at the Bell County Expo Center.

Local agreements for Agriculture and Industrial Technology were created and some updated. The consortium will facilitate a local articulation summit next quarter.

Sherry visited with the CORD group from Puerto Rico. They were very interested in our eight year plans.

The Counselors' Network Steering Committee hosted its annual Counselors' Network Workshop in the fall this year at Temple College. Approximately thirty counselors attended the workshop. Becky Howard, Region 12 Texas Scholar/Go Center Coordinator gave an update for our area, Linda McDonough, Director of the Center for College Readiness with the Texas Higher Education Coordinating Board talked about the Texas Success Initiative (TSI), and Robin Crawford, Membership Development Representative for the National Technical Honor Society (NTHS) presented information about the society. Lunch was provided by Bon Apetit. Neil Coker provided the counselors with a tour of Temple College's Health Science Center. Misty Harrell and Cricket Rogers put together and distributed a notebook consisting of Temple College and Central Texas College's Health Science programs.

***Fiscal Reports:***

Chuck gave a fiscal report for the 1<sup>st</sup> quarter. There were no amendments to report. The consortium staff traveled a lot this quarter. In addition to the staff's regular ISD visits, Sherry attended the National Tech Prep Conference in Minneapolis, MN and Chuck traveled to Lubbock to see their Advanced Technology Center. Therefore, money will probably be transferred from miscellaneous to travel.

Chuck also reported the sub-grant committee allocated \$40,000 towards the implementation of the CATEMA system. To date, 70% has been requested. The consortium will be contacting those schools who did not turn in their sub-grant applications to inform them of the remaining 30%.

### ***Ambassador Program***

Sherry reported that 14 students and 9 peer managers attended the Ambassador training at Temple College. Jody Askins from Wilsonart provided training for the students, and Roxanne Fentress from Copperas Cove trained the peer managers that morning. The students will turn in three reports to the consortium. The first report is due Friday, December 10<sup>th</sup>. All those who attended enjoyed pizza for lunch. During the afternoon session Neil Coker took the students and peer managers for a tour of Temple College's Health Science Center. The students are competing for scholarships that will be awarded some time in late March or April. Central Texas College donated money for the student's T-shirts.

### ***Outreach Coordinator's Report***

Misty reported on her CATEMA training efforts. She trained 16 school districts and is scheduled to train three more. She is continuing to schedule training at Temple College and Central Texas College. If teachers were unable to attend either of these training dates she traveled to their campus and conducted training. She hopes to have all high schools trained by the end of March, and the colleges trained by the end of May. Misty reported that the high school teachers are excited about the system and its purpose.

Misty visited with several students and CATE faculty this quarter. She visited with seven Gatesville ISD classes for an hour each, talking about Tech Prep credit, college preparation, and career choices. She spoke with 15 CATE faculty at Lampasas ISD on local and statewide Tech Prep credit and the CATEMA system. She also handed out Tech Prep materials and discussed receiving college credit at Criminal Justice Field Day in Georgetown. There were over 400 students from several different schools in attendance.

She served on a KISD appointed committee to come up with different ways to get credit in High School. Veronica Russell with Communities in Schools (CIS) asked her to talk to their annual faculty meeting about Tech Prep and receiving college credit in High School. She advised and recommended five students for Tech Prep credit at Temple College.

### ***Advanced Technical Center (ATC) Timeline:***

Chuck reported there are 11-15 Advanced Technology Centers in Texas and they do not know about each other. He plans to talk with TACTE about creating a consortium of Advanced Technology Centers. Chuck traveled to Dallas, Lubbock, and will be going to Seguin to gather information on their Advanced Technology Centers. His goal is to have a comprehensive idea of building size, know the number of programs offered, the number of students attending, cost, and

revenue by January 2005. He interviewed 1600 students and faculty on their idea of an Advanced Technology Center. Primary schools include Belton High School, Temple High School, and Temple College. Secondary schools include Troy and Holland High Schools. Although all of the Advanced Technology Centers Chuck visited were different, they had three things in common: 1) committed philosophically and educationally with their resources; 2) struggled their first year; and 3) all were successful. Ken VonGonten, Danette Toone, and Chuck visited the Lubbock ATC. They are adding 28,000 square feet to the 80,000 square foot building.

***Sub-grant 2004-2005:***

Wanda reported that 14 out of 32 school districts had applied for a sub-grant to help in the implementation of CATEMA. This is approximately 71% of the allocated sub-grant money. Only two schools had to re-submit their information because items they requested could not be purchased with the money. The balance, approximately \$12,000, will be spent on summer projects for the CATEMA system.

***Current and Upcoming Consortium Events/Activities:***

Sherry reported that the Quarterly Report is due next week. The consortium plans on hosting a one-day local agreement summit to add new agreements and update existing agreements. Sherry will inform consortium partners of the summit through Tech Prep Tuesday. Chuck sent out a survey asking everyone if February 16<sup>th</sup> was a good date to hold the summit.

The consortium wants to make sure we have six year plans, and are keeping up to date with all of TEA changes. We will continue to implement CATEMA to all of our ISD partners who are participating. This spring we will begin to implement CATEMA into both colleges within the consortium.

***Other Business/Announcements:***

Sherry reported on the National Tech Prep Conference that she attended in Minneapolis, MN. The National Tech Prep Network talked about Career Pathways. She attended career clusters, and reported that Perkins came close to reauthorization. If Perkins passes in the spring, we will have one year of transition.

Ken Von Gonten reported that the Texas Career Education Conference will be held in Austin, TX at the Renaissance Hotel, January 19-21. The pre-conference on Wednesday will include 'How to sell your programs to the legislature.'

Sherry also reported that the Seamless Transitions conference will be held in Austin, TX at the Convention Center.

ACTE will be broken into five regions, with the exception of Biloxi, MS. Texas will be in the fourth region.

Debbie discussed the need for a five year plan. She suggested a sub-committee be formed to review and edit the current plans, and present them at the next board meeting. The sub-committee members include: Laurel Blair (Killeen High School); Don Owens (University of Mary Hardin-Baylor); Jody Askins (Wilsonart International) or Carla Kay Wright (College of Cosmetology); as well as, Chuck and Sherry.

Chuck reported that Martha Francis has put together a legislative campaign, "How Valuable Tech Prep is." It included information on the amount of money (approximately \$28 million) parents, tax payers, and the state is saving. She is asking the consortium directors to submit profiles on those who have received Tech Prep credits and gone on to work.

Danette reported that Rob Franks would like something for the next legislative meeting. She suggested that Martha Francis attend and share information at the board meeting.

***Adjournment:***

The meeting was adjourned at 3:00 pm.

Respectfully submitted,

---

S. Chuck McCarter