

**Central Texas Tech Prep Consortium
Quarterly Advisory Board Meeting
Temple College, Temple TX
March 2, 2005**

Minutes

Members Present:

Gwen Davis-Cookson, Temple ISD
Debbie Gommert, Central Texas Workforce Center
Ken Higdon, Temple Chamber of Commerce
Don Owens, University of Mary Hardin-Baylor
Ed Price, Texas State Technical College Waco
Crickett Rogers, Central Texas College
Ken Von Gonten, Belton ISD
Wanda Williams, Central Texas Workforce Development Board
Carla Kay Wright, College of Cosmetology

Members Absent:

Jody Askins, Wilsonart International
Laurel Blair, Killeen ISD
Kathy Gentry, ESC Region 12
Elaine Passman, Director of Child Development Center
Sandra Richardson, Marble Falls ISD
Charles Stout, Dean Emeritus Temple College
Danette Toone, Temple College
Jim Yeonopolus, Killeen Chamber of Commerce

Staff:

Dr. S. Chuck McCarter, Executive Director
Sherry Hollinger, Director
Misty Harrell, Outreach Coordinator

Call to Order:

Debbie Gommert called the meeting to order at 9:40 am.

Approval of Minutes:

The minutes were approved as printed.

2nd Quarter Reports:

Martha Francis, Director, Perkins/Tech-Prep Assessment and Evaluation, reported on the new brochures her office recently printed. Originally the brochures were created to be sent to Texas Legislatures; however they sent them to the Consortium directors to be distributed to the community. There has been such a good response to the brochures

more were ordered. There are five success stories in the brochures on “how Tech Prep has helped” students. There is also information on how much money students can save by taking Tech Prep classes. The website is www.techpreptexas.org.

Sherry reported that she and Chuck attended the Quarterly meeting in Austin in February, and she and Misty attended the Texas Career Education Conference (TCEC) in Austin in January.

She also informed the board that Linda McDonough is the new full-time state Tech Prep Director.

Sherry stated that some of the Tech Prep Ambassadors were not turning in their reports on time. Currently, they are required to submit three “progress” reports within six months. They are doing really well, but they forget to document it and turn it in.

Sherry reported that she, Chuck, and Misty participated in Interacting with Your Future, and that they advised the eighth grade students to consider Tech Prep courses when they enter high school. They distributed a flyer with information about Tech Prep and its website.

Sherry also spoke about the benefits of Tech Prep courses to five Jarrell High School students that came to Temple College for a college day.

She continues to provide Consortium partners with Tech Prep Tuesday and reported that it is well received, efficient, and effective. She has been working on determining the local articulation agreements we have in place and with whom. The local articulation summit originally scheduled for February was moved to April so that more people could attend.

Fiscal Reports:

Chuck reported that there were no budget amendments at that time. Money will be moved into travel to cover the travel required by Consortium members, including Misty’s outreach efforts. The Consortium will share the counselors’ workshop consultant fees with the Heart of Texas Consortium.

Chuck reported the Consortium has spent 56% of its budget (a little more than half through the year), and will not need to give money back.

Debbie asked the board for direction on how to spend the reallocated \$19,000 the Consortium received, which needs to be spent before July 31, 2005. It was suggested that some of the money be spent on 5,000 to 8,000 copies of Livin’ Large brochures that are distributed to Consortium partners throughout the year. Another suggestion was to give money to new ISD partners coming in to our Consortium to help with the implementation of CATEMA in their schools. The money could also be used to develop competencies, and implement a database through CATEMA that could help schools with Performance Based Monitoring. There was also a suggestion for the Consortium to host an ATC training workshop this summer for those who either went to the state conference but were unable to get the second half of the training, or were unable to go to the conference at that time. Another recommendation was to use the money to print an easy-to-read flyer about the benefits of Tech Prep that the Consortium could give out to counselors and parents.

The last recommendation was to use the money to create a power point presentation that high school Ambassadors could use when presenting to the community and schools. Debbie concluded that the sub-grant committee should meet and look over these suggestions.

Sherry and Chuck met with the Five Year Planning Committee to discuss how to do the next Five Year plans. They went over the old plans and decided to give the board the chance for their input on any additions to the plans.

Don suggested that a rough draft be sent to all members with suggestions.

Wanda reported that there was about \$12,000 remaining of the sub-grant budget allotment for CATEMA implementation.

Outreach Coordinator Reports:

Crickett reported that she has several appointments scheduled to speak with students in the high schools; two are after spring break. She also plans on speaking with 8th grade students and giving them a tour of CTC.

Misty attended a Career Fair at Copperas Cove High School on January 11th, and visited with approximately 1,500 students who came by the Consortium's table. She handed out Tech Prep materials and talked about college admission procedures. Misty visited Oglesby ISD on February 17th and spoke to approximately 50 students on Tech Prep. On February 24th she spoke to 10 students in a Child Development class at Priddy ISD. Misty participated in Interacting with Your Future, a program that allows eighth graders from Belton and Temple to come to Temple College and get information on college. Misty recommended four students for credit at Temple College this quarter, and has several student visits scheduled over the next few months.

CATEMA Report:

Misty reported that currently 19 out of 21 ISDs that received a sub-grant for CATEMA had received CATEMA training. The only two schools who still needed training were Troy and Gatesville ISD. There are some schools participating in CATEMA that did not originally apply for the sub-grant. Out of those who have received training, about half have entered their students' information into the system. By the end of May, Misty should have Troy and Gatesville trained, and begin implementing the system on the college end. Misty reported that she, Chuck, and Sherry met with two members of Temple College's IT department to discuss possible barriers to the process and provide them with data so they can start creating the path for CATEMA and Datatel to be linked. She plans to host a meeting for all CATEMA facilitators to refresh them on the system and see how it is working for everyone. By early June she plans on training the college staff/faculty on CATEMA. Misty also noted that most of the issues with CATEMA have been dealt by troubleshooting over the phone or by email thus far.

G-Force Report:

The Temple College G-Force is a group of selected TC students who are advocates of Temple College. The purpose of the organization is to raise awareness among students and their families and other influencers about the benefits of higher education and how to prepare for it academically and financially, and to motivate students to successfully

pursue higher education. The representatives promote career and technology programs, academic programs, and Tech Prep programs.

The G-Force students recently gave campus tours to Temple and Belton eighth grade students participating in the Interacting with Your Future program. The group also will be visiting the Go Centers at Temple, Belton and Moody high schools to discuss with students the importance of going to college and provide information on the steps they must take to enroll and succeed in college.

ATC Report:

Chuck reported he will present at the ATC Board meeting on March 4th at 3:30 pm on the most desired programs for the Advanced Technology Center. He will present to faculty, business leaders, parents, students, and administrators. Chuck visited with Bruce Scott, superintendent of Taylor ISD, and reported that they are interested in constructing an ATC in a vacant building right across from the high school.

Current and Upcoming Consortium Events/Activities:

Sherry reported on Spring visits to the Consortium's ISD partners. We will especially focus on the new partners the Consortium is adding this year. Local articulation summits have been scheduled for April 1st (Child Development) and April 8th (CIS, Business, CAD, and Criminal Justice). The summits will be held at Temple College from 9:00 am until 12:00 pm. The group will be creating new agreements and updating existing ones.

Sherry also reported that the Consortium is co-hosting a Counselors' Network Workshop with the Heart of Texas Tech Prep Consortium on May 3rd in Waco.

Chuck, Sherry, and Misty will all attend the Seamless Transitions Conference in Austin, March 28-30.

Other Business/Announcements:

Debbie suggested a nominating committee be formed to fill the current vacancies on the board. Ken Higdon, Crickett Rogers, and either Chuck or Sherry were asked to serve on that committee. They will send their recommendations out by email for the board to review.

Sherry reported that many of the current members were unable to attend the board meetings if they were not held around lunch time. Therefore, the board decided to return to the original meeting time (11:00 am – 1:00 pm) with board members paying for their own lunch.

Adjournment:

The meeting was adjourned at 11:10 am.

Respectfully submitted,

S. Chuck McCarter