

**Central Texas Tech Prep Consortium  
Quarterly Board Meeting  
Temple College – Leopard Room  
May 3, 2006**

**Minutes**

***Members Present:***

Jody Askins, Wilsonart International  
Laurel Blair, Killeen ISD  
Debbie Gommert, Central Texas Workforce Center  
Dave Hermann, The Range  
Ken Higdon, Temple Chamber of Commerce  
Ernest Knox, Temple High School  
Elaine Passman, Silver Eagle Coins and Collectables  
Crickett Rogers, Central Texas College  
Danette Toone, Temple College  
Ken Von Gonten, Belton ISD  
Wanda Williams, Central Texas Workforce Development Board  
Carla Kay Wright, College of Cosmetology

***Members Absent:***

Kathy Gentry, ESC Region 12  
Jeannie Hill, Taylor ISD  
Don Owens, University of Mary Hardin Baylor  
Sandra Richardson, Marble Falls ISD  
Carolyn Taylor, Copperas Cove High School  
Charles Stout, Temple College  
Dana Watson, Central Texas College  
Jim Yeonopolus, Killeen Chamber of Commerce

***Staff:***

Sherry Hollinger, Director  
Misty Harrell, Outreach Coordinator  
Carol Lance, Administrative Assistant

***Call to Order:***

Debbie Gommert called the meeting to order at 12:05 PM.

***Approval of Minutes:***

The minutes were approved as printed.

***2<sup>nd</sup> Quarter Reports:***

Sherry reported that subgrants are due between May 1 and June 15. She stated that \$40,000 was set aside for subgrants and that \$30,000 was awarded. Sherry stated that Bridges subscriptions come out of the subgrant category and those subscriptions will be renewed in June.

Debbie Gommert questioned what items fell under the miscellaneous category within the consortium's budget. Sherry explained that office supplies, brochure printing, reimbursement for travel for partners, substitute reimbursement and advertising fees all come under this category.

***Tech Prep Participation:***

Wanda Williams requested an explanation of the PEIMS code report. Sherry stated that the number of students coded "3", Tech Prep, was higher this year than in recent years. Wanda suggested that the numbers were up due to the CATEMA system.

Sherry discussed a report from Martha Frances which showed the dropout rate and attendance rate for Tech Prep students. Our consortium's data can be found on the Tech Prep Texas website.

Elaine Passman asked if Killeen's numbers were up due to the growth in Killeen school districts. Laurel commented that the numbers were higher due to new programs being added for Tech Prep.

***FY07 Planning:***

Sherry reported that our consortium should be awarded \$256,049 in grant monies for fiscal year 06-07. The application needs to be submitted online by the end of May.

Sherry shared an idea she received from the P-16 Conference. The idea is to create a booklet with employers in the area who are willing to partner with local ISDs to serve as speakers, mentors, or provide shadowing opportunities.

Ken Higdon stated that this booklet is already being compiled, but not in this format. The Chamber could assist the consortium to create this booklet.

Carla Wright suggested that the list be obtained from teachers who can attest to those businesses that participate in Tech Prep, and are most likely willing to offer their services to the community and students, as opposed to finding businesses through the Chamber of Commerce. She feels teachers are the link between students and Tech Prep.

Debbie stated that the ISDs might not want to share their contact information, in which they have developed key relationships, with multiple districts. She suggested that employers be asked how they would like to participate.

Elaine questioned how Tech Prep could get the word out to community organizations such as the Killeen Rotary Club. Sherry stated that she gives out information when she attends community meetings. She plans to go to the Temple Chamber of Commerce Breakfast and the Killeen Chamber of Commerce Meeting this summer to continue with outreach efforts.

Dave Hermann suggested that the information on the questionnaire be stated to inform businesses that this information is being obtained to be used as a partnership.

Wanda and Carla stated that they do not believe the booklet should be sent to ISDs because they are already so bombarded.

Ken Higdon offered to contact the Tyler Chamber of Commerce to see how they compiled the data for this booklet and who the booklets recipients were.

Jody requested that clarification be precise in what information businesses are being requested to provide.

Ken Higdon asked what Tech Prep is doing with the Bioscience Institute. Wanda asked if Bioscience and ATC were two separate terms. Danette explained that the Texas Bioscience Institute would be phase one and that eighty one students had signed up so far. Sherry stated that Tech Prep monies awarded next year for the Bioscience Institute would be issued through subgrants.

***Other Business/Reports/Discussions:***

Sherry reported that she and Misty have been conducting their spring visits with ISDs.

Debbie suggested that new members orientation be edited for new members for Goal 10 for the consortium goals and that the PowerPoint presentation be adapted to go along with Goal 10. She asked for nominating committee volunteers as several terms were up for renewal and two are retiring or moving. Danette Toone, Crickett Rogers, Ernest Knox and Ken Higdon volunteered to be committee members.

Wanda suggested that the subgrants for 06-07 be increased to \$70,000. She stated that the Annual Market Reviews will be conducted on June 8.

Ken Von Gonten suggested that some money be allocated for the conversion to the 16 Career Clusters.

***Adjournment:***

The meeting was adjourned at 1:00 PM.

Respectfully submitted,

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Sherry Hollinger