

**Central Texas Tech Prep Consortium
Quarterly Board Meeting
Temple College, Temple, Texas
June 4, 2003**

Minutes

Members Present:

Kay Archer, Temple ISD
Laurel Blair, Killeen ISD
Misty Harrell, Temple College
Debra Hull, Copperas Cove ISD
Elaine Passman, First United Methodist Church Child Development Center
Crickett Rogers, Central Texas College
Charles Stout, Temple College
Ken Von Gonten, Belton ISD
Wanda Williams, Central Texas Workforce Development Board

Members Absent:

Jody Askins, Wilsonart International
Jeffrey Ballom, Temple College
John Brewer, Brewer Enterprises
Laurelyn Carlisle, Central Texas College
Kathy Gentry, ESC Region 12
Debbie Gommert, Central Texas Workforce Center
Dr. Gail Hill, University of Mary Hardin-Baylor
Danette Toone, Temple College
Carla Kay Wright, College of Cosmetology

Staff:

Dr. S. Chuck McCarter, Director
Sherry Hollinger, Assistant Director
Patricia Goodman, Administrative Assistant

Call to Order:

Debra Hull called the meeting to order at 11:10 AM. Board members introduced themselves, described their fields of service and told what they are doing this summer.

Approval of Minutes:

The minutes were approved as printed.

3rd Quarter Reports:

Chuck McCarter reported that the **Perkins reauthorization** for next year is looking better. Texas will receive the same level funding, but the consortium will be flat funded. More than likely the Perkins grant will become competitive in the future. The focus of this year and the Perkins reapplication are on activities specifically related to the recruitment and identification of Tech Prep students. Chuck reported that SWAP is going to be renamed the ATC (Advanced Technical Credit Program). SWAP and ATC will be used together and eventually the SWAP would be discontinued. He also reported that there would be a series of Town Hall meetings in October sponsored by The Texas Higher Education Coordinating Board to respond to the effectiveness of the CBMOOT design (report of student data).

Chuck gave the **fiscal report** for the 3rd quarter and stated the Consortium would have money left to distribute some subgrants and start implementation of the online intent form on the Tech Prep web site.

Sherry Hollinger reported on some of the Consortium activities for the 3rd quarter. On March 4, she, along with Danette Toone, visited with three delegates from the **Northern Ireland Further Education System**. Sherry talked with the delegates about Tech Prep articulated credit and the Tech Prep Ambassador Program during the visit. On March 16-19, Chuck McCarter, Sherry Hollinger, Misty Harrell and Patricia Goodman attended the **10th Annual Tech Prep Texas Conference** in Houston. Sherry presented, "Where are the Women in Trades, Technology and Science?" at an interest session during the conference. The consortium sponsored seven members from the Central Texas Workforce Center Youth Staff, one teacher from Killeen ISD and one teacher from Marble Falls to attend the conference. On March 26, Wanda Williams of the Central Texas Workforce Development Board presented a **Counselors' Network Workshop** on youth employment and services. Other presenters included Marilyn Dale, Youth Program Services Coordinator, and Dr. Chuck McCarter, Director of the Central Texas Tech Prep Consortium. On April 23, **The Counselors' Network** presented a workshop on "bullying" attended by fifty-one Central Texas public school and college counselors and educators attended. The keynote speaker for the workshop was Jill Riethmayer. She presented information about the effects of long-term bullying, both inside the classroom and out. Chuck also spoke to the group about Tech Prep. On April 24, Sherry participated in "Keeping Your Options Open!" **College Night** program at Temple High School. She presented information about articulated credit at a break out session on earning college credits while in high school.

Misty Harrell reported on her visit with Marble Falls on April 16. She met with the peer manager to discuss the Tech Prep Ambassador Program and provided applications for the program. On May 15, she visited Garcia Elementary and

spoke to one hundred 4th and 5th graders about future careers and the Tech Prep program. Misty also spoke to approximately two hundred 8th grade students over the course of two days with the *Interacting with your Future Campaign*, at Temple College. Misty also noted that she has seen three Tech Prep students come through the advising office for registration.

Crickett Rogers reported that she has visited several high schools and attended some of their career days. She spoke to a class at Killeen High School about the Tech Prep Program and various college opportunities. Crickett also reported that she has visited with several counselors from Copperas Cove and Killeen at the counselors' breakfasts. She attended the Annual Tech Prep Texas Conference in Houston on March 16-19. She stated that she will set up a meeting with the Registrar to clarify articulation standards and put them in writing so everyone could get a clear definition of what the college will or will not articulate.

Tech Prep Ambassador Program:

Sherry reported that the Tech Prep staff members visited each of the ISDs participating in the Tech Prep Ambassador Program. The visits were to discuss the program with the school contact/peer manager and to distribute application forms to the students. The schools participating in the program are Temple ISD, Killeen ISD, Copperas Cove ISD, Rockdale ISD, Marble Falls ISD, San Saba ISD, Belton ISD, Salado ISD, Troy ISD, and Hamilton ISD. Eleven schools initially expressed interest in participating and ten actually sent in applications. In all, 28 applications were submitted. Twenty students were chosen to participate in the Tech Prep Ambassador Program and the other eight were selected as alternates.

Fiscal Year 2003-2004 Goals:

Chuck reported that the goals for the fiscal year 2003-2004 are identification and recruitment of Tech Prep students. This will be accomplished through several initiatives. These include the on-line intent form, the implementation of the Tech Prep Ambassador Program and partnering with other organizations on programs such as "Education Go Get It". This summer, staff members will be completing the reapplication process and getting the on-line intent form up and running on the web site. Other items on the summer agenda include planning for the Tech Prep Ambassador Program training and preparation for the Technical Assistance Visit on September 12. Also, 6-year plans and articulation agreements will be reviewed and updated with the help of Jimmy Roberts and Don Donaldson.

Upcoming Activities:

Sherry announced that Misty Harrell will attend a **Technology in Education Summit** in Allen, Texas, on June 15-17 and the **19th Annual Recruitment and Retention Conference** on June 30 and July 1 in Austin. Sherry will attend the **Texas Career Education Conference** July 15-18 in Corpus Christi.

Other Business/Reports/Discussions:

Debra Hull asked the board members to consider nominations for additional members for the board. She is also seeking nominations for Chair and Vice-Chair. Debra appointed a committee consisting of Wanda Williams, Laurelyn Carlisle, and herself to review the nominations and present them to the board.

Chuck displayed a new tool the Consortium printed to help with PEIMS coding of CATE Students. The index-sized card called "Quick Facts about PEIMS coding of CATE Students" will be distributed to all ISD partners.

Wanda Williams of the Central Texas Workforce Board will be printing some "Getting a Head Start" brochures and "Questions and Answers on AP Courses" in late July or early August.

Laurel Blair stated that Killeen Technology Center will open its doors in the Fall of 2005.

Sherry announced that the Consortium will sponsor \$300-400 for teachers to receive training at Summer Conferences. Five teachers have submitted for funding, two from Copperas Cove ISD and three from San Saba ISD.

Adjournment:

The next Board meeting is tentatively scheduled for September 10, 2003, at the Killeen Workforce Center. Debra Hull adjourned the meeting at 12:18 pm.

Respectfully submitted,

S. Chuck McCarter