

**Central Texas Tech Prep Consortium
Quarterly Board Meeting
Temple College, Temple TX
September 8, 2004**

Minutes

Members Present:

Jody Askins
Laurel Blair
Gwen Davis-Cookson
Kathy Gentry
Debbie Gommert
Ken Higdon
Don Owens
Ed Price
Sandra Richardson
Crickett Rogers
Ken Von Gonten
Wanda Williams
Carla Kay Wright
Jim Yeonopolus

Members Absent:

Laurelyn Carlisle
Brent Hemenway
Elaine Passman
Randy Schoel
Charles Stout
Danette Toone

Staff:

Dr. S. Chuck McCarter, Executive Director
Sherry Hollinger, Director
Misty Harrell, Outreach Coordinator
Patricia Goodman, Administrative Assistant

Call to Order:

Debbie Gommert called the meeting to order at 10:12 am.

Approval of Minutes:

The minutes were approved as printed.

3rd & 4th Quarter Reports:

Chuck stated that the Eight Year Plan Committee met and that we were negotiating with Tarleton State University Central Texas about their Child Development program. Several other colleges and universities are also interested in partnering with our consortium, including Sam Houston State University.

Sherry noted that the Counselors' Network Committee had been meeting throughout the summer, planning for the next workshop. Although in recent years the workshop has been offered in the spring, it will be in the Fall this year to accommodate many of the school district's busy schedules. Sherry also discussed the implementation of CATEMA this summer. Two ladies from Heart of Texas came down this summer to help us in our efforts. Sherry, Misty, and Trish attended a CATEMA training workshop in Austin on August 3, 2004. Sherry attended a presentation at Blinn College in Bryan, TX on August 16, 2004 on the National Technical Honors Society. She discussed the benefits of the program, and will be checking into the possibility of awarding scholarships.

Chuck gave a fiscal report for the 3rd and 4th quarter. The consortium spent 96% of their money, therefore allowing the consortium to be eligible for reallocation funds in October or November. Rob Franks estimates there will be approximately \$1,000,000 in reallocation funds, allowing our consortium approximately \$5,000.

Crickett Rogers reported that she has been heavily involved with registration over the summer months, but is continuing to meet with High School counselors to promote Tech Prep. She has a scheduled meeting next week with a counselor. She also noted that the Tech Prep banner that was placed at Central Texas College during registration was not as successful as hoped. Unfortunately, students did not want to wait in line to register and then again to see her for Tech Prep credit.

Misty Harrell reported that she has also been involved in the registration of students this summer. She attended the CATE Conference in San Antonio, TX July 20-23, 2004. As of September 1, 2004 she will be the Outreach Coordinator for the consortium full-time. Her primary responsibilities will be to visit all of the school districts within the consortium, talking about Tech Prep with the High School students and counselors.

Advanced Technical Center (ATC) Timeline:

Chuck will be the "project champion" for the Middle College. This program will allow students to earn up to one year of college credit before entering college. He will be sending out a survey to our partners to determine their vision for the ATC. Surveys will be sent out by September 15, 2004 to Academy, Bartlett, Belton, Holland, Salado, Temple, and Troy. He is hoping to get them returned by October so that he can make a presentation to the school board. Chuck has asked Ken Von Gonten (Belton ISD) and Gwen Davis (Temple ISD) to construct a focus group for their schools. Beginning in November he hopes to know more

about the school districts interest, and will proceed to the next phase according to his findings. Chuck will also visit Lubbock, Texas to view their ATC.

Sub-grant 2004-2005:

Debbie suggested we appoint a sub-grant committee to look at sub-grants for the CATEMA system. It was proposed that those school districts who actively participate in the implementation of CATEMA should receive a stipend of \$200 to be given to the facilitator on that campus. The facilitator would be trained and then be in charge of training the necessary faculty and staff on his/her campus. The exact amount to be distributed to the school districts was not decided; however, if there was money left over, it was proposed that it go to the school districts with the best grant proposal. The amount of the stipend would depend on the number of students each school district must track. Volunteers to be on the sub-grant committee were: Carla, Jody, Wanda, and Debbie. Wanda stated that she would see how much money would be left over for the school districts after distributing the money allotted for CATEMA implementation.

Current and Upcoming Consortium Events/Activities:

Sherry reported that she has already started her site visits for the new year. We are currently continuing to work on our eight year plans. The consortium will be hosting a CATEMA training workshop this afternoon at the computer lab located in Temple College's library. Friday, September 10, 2004, the Counselors' Network Committee will be meeting to discuss their upcoming fall workshop. On September 21, 2004 there will be a CATE PIEMS conference in Waco, which will be important this year for funding. Sherry also reported that there will be a CORD group coming from Puerto Rico that is interested in our eight year plans. The consortium will conduct training for the Tech Prep Ambassador Program students on October 26, 2004. Our consortium will only be providing Bridges.com software to those school districts that are actively using it.

The Board discussed whether to do a two year or five year plan. Debbie suggested the Board table the conversation until the next meeting so that more information might be included.

Sherry will be attending the National Tech Prep Conference in Minneapolis, MN and setting up and representing a booth for Texas.

Kathy Gentry reported that the traveling Vietnam Memorial was coming to Texas on Oct. 21-24. She also informed the Board of the 2nd CATE Counselor Conference on Saturday, November 13, 2004 in Waco, TX. Steve Murdock will be the key note speaker, and the cost is \$65 which includes lunch.

CATEMA Presentation:

Robin Carville, with STATCO, from Victoria College conducted a brief overview of the CATEMA system for the Board members. Those who wanted further

information were invited to attend the session held that afternoon in the Temple College library.

Adjournment:

The meeting was adjourned at 12:20 pm.

Respectfully submitted,

S. Chuck McCarter